

# INSTRUCTIONS TO AUTHORS FOR THE PREPARATION OF PAPERS

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**SUMMARY:** The purpose of this document is to provide an example of how authors must format their papers. The summary should be a self-contained and explicit overview of the paper with a clear statement of the principal conclusions reached. It should be at least 100 words, but must not exceed 150 words in length. It must be single spaced, even justified across the full width of the page and start two 12 point line spaces down from the Author affiliation list. The entire paper must be prepared using 12 point Times New Roman font, with the exception of the title of the paper which must be 18 point Times New Roman and any subscript which must be 10 point Times New Roman. The paper title and all section and sub-section headings, including the summary and keywords headings, must be bold. Third order headings, table and figure captions, and author affiliation must be italicized and not bold. Symbol font may be used for Greek letters.

**KEYWORDS:** list up to eight words or group of words in order of priority, separated by commas, which will be used for indexing purposes - do not use general terms like composites.

## INTRODUCTION

There is no limit of length of the papers, however it is recommended to be concise and not to exceed six (6) pages.

Papers are expected to be delivered either on the E-mail or sent on a PC formatted disk, completely “camera-ready” and have to be submitted on “A4” paper size (297 x 210 mm), the top and side margins must be 25 mm and the bottom margin 18 mm. Inside these margins, each page should be completely filled with text except for the first page, where the paper title starts five 12 point line spaces from the top margin. All other line spaces must be one 12 point line space, except for before section titles where two line spaces must be inserted. One or more “3.5 in” floppy disk(s) containing the paper and extended abstract must be submitted with the following information on the label: paper number, corresponding author; word-processor with the version, and if applicable (see below) “color data”. The recommended

word processor is: MS WORD, if any other word-processor is used, save the file in a PostScript format ( .eps for encapsulated PostScript format ).

### **Presentation of Papers**

Technical papers will be presented in parallel sessions of 20 minutes duration, which is also inclusive of 5 minutes of questions and general discussion.

## **BODY OF THE PAPER**

### **Notation, Units and Equations**

The extensive use of symbols, abbreviations, acronyms or other special nomenclature should be minimised. Rather than list them at the beginning of the paper, they must be defined when first used. SI units must be used throughout the paper, although equivalents in other consistent system may be given in parentheses, as shown above.

#### *Equations*

All forms of equations must be typed, centered and numbered consecutively with Arabic numerals as they appear in the text of the paper. The first equation would be referred to in the text as Eqn 1 and be presented as follows:

$$\{Q\} = P[g]\{u\} \quad (1)$$

### **Tables and Figures**

Tables and figures must be integrated with the text and numbered consecutively with Arabic numerals in the order in which reference is made to them in the text of the paper. All captions must be italicised and centrally located above a table and below a figure. The first table or figure caption would be referred to in the text as Table 1 or Fig. 1 and be presented as follows:

Table 1 The first table in the paper

Table or Figure
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Fig. 1 The first figure in the paper

Papers will be photographically reduce to 77% of original size for printing in book form, so all the text and details in figures should be large enough to be legible.

The book form of the proceedings will be in black and white, therefore authors who use color must ensure that no details in tables or figures are lost in their paper when appearing in black and white. As mentioned above, the file from which the paper is produced must be submitted.

## **Final Sections**

The paper should conclude with the following bold and capitalized section titles (centrally located) : conclusions; acknowledgments (if appropriate); and references. The first reference would be referred to in the text as Ref. 1, or simply be cited where appropriate in square brackets [1].

## **REFERENCES**

1. C. S. Hong, C. Y. Ryu and D.I. Park, "Strain Measurement of Composite Laminates Using Fiber Bragg Grating Sensor", *Proc. of The First Asian-Australasian Conference on Composite materials: (ACCM-1)*, Vol.2, 1998, pp. 625.
2. Masaru Zako, Naoki Takano and Hidenori Fujioka, *Proc. 5<sup>th</sup> Japan International SAMPE Symposium*, 1997, pp.86.
3. N. Nishino and S. Towata, "Effect of heat treatment on interfacial reaction and tensile properties of aluminum-borate whisker reinforced 6061 aluminum alloy", *J. Jpn. Inst. Light Metals*, Vol.3, 1996, pp.130-156.